

Hudspeth County Underground Water Conservation District No. 1



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Monday – Wednesday, 9 a.m.–3:00 p.m. (office business hours)

Public Information/Open Records Request

For District Use Only:

Date Request Received: _____

Requestor Contact Information

Name: _____

Company/Organization: _____

Mailing Address: _____

E-mail Address: _____ Phone Number: _____

Preferred Manner of Written Communication for this Request: Standard mail E-mail

Description of the Information Requested (Please describe the information as precisely as you can.):

Date Range (optional): From _____ To: _____

In most instances, a governmental body is required to request a decision from the Attorney General in order to withhold information from a requestor. However, a requestor may permit a governmental body to redact information without requesting an Attorney General decision. You are not required to agree to the redaction of any information responsive to your request, but doing so may streamline the handling of your request. If you agree to redactions in this request, then you may request the redacted information in a future information request.

- Do you agree to the redaction of information that is subject to mandatory exceptions, provided such redactions are clearly labeled on the information you received? Yes No
- Do you agree to the redaction of information that is subject to discretionary exceptions, provided such redactions are clearly labeled on the information you receive? Yes No

Information Preferences:

How would you like to have the information provided? Copies Inspection

If available, do you wish to receive an electronic copy of the information? Yes No

Please Note: If the information requested is unclear or if a large amount of information is requested you may be contacted to discuss clarifying or narrowing your request. There may be charges associated with production of the requested information.